



**C. Contract Information**

ISDs occasionally enter into contracts with vendors to perform specific services that would not be cost effective or reasonable for the ISD to provide on its own. ISDs must follow state requirements for seeking competitive bids on some purchases. Below are the contracts required to be reported under this section.

Subject Matter		Cost	Bid?	Signed by	Position
Central Ceiling Tile West	West Campus Remodel	\$ 94,600.00	Yes	Thomas Harwood	Deputy Superintendent
Edustaff	Deb Wild Contracted YAP Principal	\$ 92,735.00	No	Deborah Wild	YAP Principal
Edustaff	Substitute Staffing Services Master Agreement	\$ 593,625.00	No	Thomas Harwood	Deputy Superintendent
Eidex	Eidex FOCUS License	\$ 66,094.00	No	David Campbell	Superintendent
EPS	WoodsEdge Burglary Monitoring Service	\$ 35,000.00	No	Holly Norman	Deputy Superintendent
Foor, Lori	MiCase Business Consultant Agreement	\$ 27,000.00	No	Thomas Harwood	Deputy Superintendent
GRBS, Inc	Custodial Services	\$ 323,496.00	Yes	Thomas Harwood	Deputy Superintendent
Kalamazoo Community Foundation	Efforts to Outcomes Contract	\$ 196,778.00	No	Thomas Harwood	Deputy Superintendent
Kalamazoo Contractors	West Campus Toilet Renovations	\$ 84,259.00	Yes	Thomas Harwood	Deputy Superintendent
Kalamazoo Cultural Center	Epic Center Lease EFA	\$ 32,148.00	No	Holly Norman	Deputy Superintendent
Kalamazoo Public Schools	Lakewood School Lease	\$ 200,000.00	No	Holly Norman	Deputy Superintendent
Maxwell & Associates, Inc.	West Campus Remodel	\$ 153,000.00	Yes	Thomas Harwood	Deputy Superintendent
MiCase	Technology Services	\$ 73,701.00	No	Thomas Harwood	Deputy Superintendent
Miller Davis Company	West Campus Remodel	\$ 40,940.00	Yes	Thomas Harwood	Deputy Superintendent
Modern Roofing	West Campus Roof Replacement Phase II	\$ 122,063.00	Yes	Thomas Harwood	Deputy Superintendent
Spectrum Business	Voice Trunk Services	\$ 38,196.00	No	Brian Schupbach	Director of Technology
Tower Pinkster	West Campus Remodel Professional Design Services	\$ 77,000.00	Yes	Thomas Harwood	Deputy Superintendent
Tower Pinkster	Master Facilities Plan	\$ 48,000.00	Yes	Thomas Harwood	Deputy Superintendent
Tower Pinkster	Y.O.U. Building Parking Lot Professional Services	\$ 103,200.00	Yes	Thomas Harwood	Deputy Superintendent
Western Michigan University	Graduate Assistants for Early Education Classrooms	\$ 133,294.00	No	Laurie Montgomery	Assistant Superintendent

**D. Contract Modification Information**

Any contract modifications in excess of \$25,000 for the 2015-16 school year are detailed below.

Modification Description	Additional Amount	Revised Total	Bid?	Signed by	Position
Tower Pinkster	West Campus Remodel Professional Desig \$ 6,650.00	\$ 83,650.00	Yes	Thomas Harwood	Deputy Superintendent

**E. Salary, Expense Account, & Supplemental Compensation Information**

ISD employees are typically categorized by classification. All classifications are normally established according to demands of the position, level of responsibility, job functions performed, credentials and skills required, etc. Each classification falls into at least one established salary schedule, which takes into account such factors as seniority in position or in similar positions, comparison to similar jobs elsewhere in the community, cost of living factors, etc. In addition, some classifications require travel inside and outside of the ISD, attendance at meetings, and attendance at workshops and conferences. Expenses for these activities are strictly limited in a budget approved annually by the ISD Board of Education.

Employee	Salary	Exp. Acct.	Reimb. Exp.	Suppl. Comp.
Superintendent	\$ 194,782	\$ 8,200	\$ -	\$ -
Deputy Super	\$ 141,454	\$ 8,200	\$ -	\$ 8,405
Asst Super	\$ 127,642	\$ 8,200	\$ -	\$ 8,170
Asst Super	\$ 127,642	\$ 8,200	\$ -	\$ 6,170
Asst Super	\$ 122,146	\$ 8,200	\$ -	\$ 6,076
Director	\$ 114,415	\$ 4,300	\$ -	\$ 3,432
Director	\$ 114,415	\$ 4,300	\$ -	\$ 3,432
Director	\$ 114,415	\$ 4,300	\$ -	\$ 3,432
Director	\$ 114,415	\$ 4,300	\$ -	\$ 3,432
Director	\$ 114,415	\$ 4,300	\$ -	\$ 3,432
Director	\$ 109,488	\$ 4,300	\$ -	\$ 3,285
Director	\$ 109,488	\$ 4,300	\$ -	\$ 3,285
Director	\$ 104,773	\$ 4,300	\$ -	\$ 3,143
Admin/Monitor	\$ 99,667	\$ 1,000	\$ -	\$ -
Admin/Monitor	\$ 96,907	\$ 1,000	\$ -	\$ -
Adm/Principal	\$ 95,375	\$ -	\$ -	\$ -
Adm/Principal	\$ 93,913	\$ 1,000	\$ -	\$ -
Adm/Principal	\$ 93,913	\$ 1,000	\$ -	\$ -
Adm/Principal	\$ 93,913	\$ 1,000	\$ -	\$ -
Adm/Principal	\$ 93,913	\$ 1,000	\$ -	\$ -

**F. Fiber Optic/Cable Equipment & Operating System Software for Fiber Optic/Cable Equipment Networks**

Many ISDs utilize fiber networks which benefit students and the community. These high capacity broadband networks interconnect districts, improve the delivery of Internet, instructional, and administrative resources while reducing over-all costs. Through partnerships, ISDs, local schools, county and other governmental units, and Central Police Dispatch (911), have access to fiber wide-area networks that are more affordable for all partners.

Fund Source	Vendor	Expenditures for Fiber Optic or Cable Equip. or OS Software			
No expenditures in 2015/16 for fiber optic or cable equipment or operating system software for fiber optic or cable equipment networks.					

**G. Public Relations, Polling, Lobbying, and Legal Services**

The 57 intermediate school districts (ISDs) or regional educational service agencies (RESAs) were created by the legislature in 1962 to bring about quality and equitable educational opportunities to students and schools throughout the state. Because public education is funded and regulated by the state and federal government, it is necessary for ISDs to use some resources to fund activities that promote public accountability, research, and government communications. The guiding principle for all activities of this nature is to advocate for the children we serve.

Vendor	Services	Amount			
Karoub Associates	Lobbying	\$12,000.00			
Dykema Gossett PLLC	Legal Services	\$9,979.40			
LaPointe and Butler PC	Legal Services	\$1,731.00			
Secrest Wardle Lynch Hampton Truex & Morley	Legal Services	\$1,832.79			
Thrun Law Firm PC	Legal Services	\$15,999.76			
Warner Norcross & Judd	Legal Services	\$3,771.00			

**H. IRS Tax Form 1099s in Excess of \$25,000**

Cost savings can often be realized by contracting with individuals for limited, specialized projects. For the fiscal year 2015-2016, the following projects and services were accomplished under contracts that exceeded \$25,000:

Name	Amount	Project(s)	Services
Edustaff, LLC (Partnership)	\$513,256.89	Substitutes	Teachers/Parapros
Q3 Technologies (Sole Proprietor)	\$27,132.00	Fiber Optics	Installation Labor
Rendall, Philip (Sole Proprietor)	\$31,108	MiCase Software Development	Programming

**I. Certain ISD Expenditures**

Every organization requires leadership. ISDs within the State of Michigan have been charged by the Governor and the Michigan Department of Education to communicate, train, support, and lead educational initiatives defined by the state and federal government. Most recently these include, but are not limited to, the following: No Child Left Behind, newly enacted high school graduation requirements, the Michigan School Improvement Framework, and the new Grade Level Content Expectations for the core subjects. ISDs are required by law to meet the individual and specialized needs of students within our region including the areas of Title I, Special Education, and Career and Technical Education.

			\$ Amount	% of Budget	
Administrative costs			\$ 1,167,296	1.3%	
Public Relations, surveys, polling, lobbying legal fees			\$ 214,413	0.2%	(Includes \$45,314 also reported in G. above)

**J. Motor Vehicle Information**

Because ISDs serve numerous districts, sometimes covering large geographic areas, certain vehicles might be provided for specific transportation needs.

Motor Vehicles			Purpose		
1998 GMC Stake Van 1 Ton			Maintenance		
1998 Chevy Van			Maintenance		
2000 GMC Van			Maintenance		
2002 GMC Van			Maintenance		
2002 Dodge Truck			Maintenance		
2016 Ford Transit Van			Maintenance		
2001 GMC Truck G2500 Van (Diesel)			REMC Delivery Van		
2012 Ford Transit Connect Van			REMC Delivery Van		
2014 GMC Savanna Van			Print Center Delivery Van		