

# Kalamazoo Regional Educational Service Agency (RESA)

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## A. General Information

ISDs serve as a central support system for all public, charter and non-public schools that operate within their district. There are 57 Intermediate School Districts (ISDs) or Regional Education Service Agencies (RESAs) in the state of Michigan. No two are exactly alike. Each bases its work on the specific needs of its constituent public school districts. All offer leadership, programs, and services in the areas of instruction, career and technical education, special education, technology, and business related functions.

	FY 2005-2006			
Total Budget	\$ 56,073,673.00			
Pupil FTEs	34,366.57			
ISD Employees	755			
Constituent Districts, PSAs, Nonpublic Schools	25			

**B. Travel Information**

As ISDs seek to provide leadership, programs and services to their constituents, staff seek out best practices, gain state and national educational perspectives, gather knowledge and skill levels that reflect the latest trends, innovations, and challenges. This requires more travel to conferences and trainings than you would typically experience in a K-12 school district.

**Craig Misner, Superintendent**

FY 2006 Total Cost of Air Fare	\$	1,171.90			
FY 2006 Total Cost of Overnight Lodging	\$	2,585.17			
FY 2006 Total Cost of Car Rental	\$	-			
FY 2006 Total Cost of Meals	\$	753.68			
<b>Dates</b>	<b>Purposes</b>	<b>Locations</b>			
09/27/05 - 09/29/05	MAISA Conference	Traverse City, MI			
12/1/06 - 12/4/05	AESA Conference	Savannah, GA			
02/23/06 - 02/25/06	AASA Conference	SanDiego CA			

**Lynne Cowart, Assistant Superintendent**

FY 2006 Total Cost of Air Fare	\$	616.80			
FY 2006 Total Cost of Overnight Lodging	\$	2,850.55			
FY 2006 Total Cost of Car Rental	\$	-			
FY 2006 Total Cost of Meals	\$	420.00			
<b>Dates</b>	<b>Purposes</b>	<b>Locations</b>			
9/27/05 - 9/29/05	MAISA Conference	Traverse City, MI			
2/22/06 - 2/26/06	AASA Conference	San Diego, CA			
6/18/06 - 6/23/06	Washington Seminar	Washington, DC			

**Garrett Boersma, Assistant Superintendent**

FY 2006 Total Cost of Air Fare	\$	558.21			
FY 2006 Total Cost of Overnight Lodging	\$	2,740.78			
FY 2006 Total Cost of Car Rental	\$	-			
FY 2006 Total Cost of Meals	\$	488.16			
<b>Dates</b>	<b>Purposes</b>	<b>Locations</b>			
7/31/05 - 8/3/05	MAASE Conference	Thompsonville, MI			
10/10/05 - 10/12/05	IDEA Conference	Lansing, MI			
12/12/05 - 12/14/05	MAASE Conference	Lansing, MI			
1/23/06 - 1/28/06	CASE Conference	Clearwater, FL			
4/5/06 - 4/8/06	CEC Annual Conference	Salt Lake City, UT			
6/18/06 - 6/23/06	Washington Seminar	Washington, DC			

**C. Contract Information**

ISDs occasionally enter into contracts with vendors to perform specific services that would not be cost effective or reasonable for the ISD to provide on its own. ISDs must follow state requirements for seeking competitive bids on some purchases. Below are the contracts required to be reported under this section.

Subject Matter	Cost	Bid?	Signed by	Position
VBRDF - Program Director - July - Dec	\$ 44,865	No	W. Craig Misner	Superintendent
VBRDF - Program Director - Jan - June	\$ 43,515	No	W. Craig Misner	Superintendent
VBRDF - Kalamazoo Leadership Institute Consultant	\$ 53,000	No	W. Craig Misner	Superintendent
VBRDF - Kalamazoo Leadership Institute Consultant	\$ 32,000	No	W. Craig Misner	Superintendent
Western Michigan University - SubContract for Leadership Institute Academy and Grant Reporting Requirements	\$ 161,626	No	Holly L. Norman	Asst. Superintendent
Western Michigan University - SubContract for Teaching American History Grant Activities	\$ 75,042	No	Holly L. Norman	Asst. Superintendent
Western Michigan University - SubContract for Teaching American History Grant Activities	\$ 83,700	No	Holly L. Norman	Asst. Superintendent
MCREL - Balanced Leadership Presenter Fee	\$ 44,500	No	Lynne Cowart	Asst. Superintendent
Dr. JianPing Shen - Evaluation of American History Grant	\$ 27,507	No	Lynne Cowart	Asst. Superintendent
Kalamazoo Valley Community College/KVM - Subcontract for Teaching American History Grant Activities	\$ 26,502	No	Lynne Cowart	Asst. Superintendent
Kalamazoo Valley Community College/KVM - Subcontract for Teaching American History Grant Activities	\$ 27,106	No	Lynne Cowart	Asst. Superintendent
Kalamazoo Public School - Lease Agreement for Lakewood Elementary School	\$ 200,000	No	Holly L. Norman	Asst. Superintendent

**D. Contract Modification Information**

Any contract modifications in excess of \$25,000 for the 2005-06 school year are detailed below.

Modification Description	Additional Amount	Revised Total
None	\$ -	\$ -
	\$ -	\$ -

**E. Salary, Expense Account, & Supplemental Compensation Information**

ISD employees are typically categorized by classification. All classifications are normally established according to demands of the position, level of responsibility, job functions performed, credentials and skills required, etc. Each classification falls into at least one established salary schedule, which takes into account such factors as seniority in position or in similar positions, comparison to similar jobs elsewhere in the community, cost of living factors, etc. In addition, some classifications require travel inside and outside of the ISD, attendance at meetings, and attendance at workshops and conferences. Expenses for these activities are strictly limited in a budget approved annually by the ISD Board of Education.

Employee	Salary	Exp. Acct.	Reimb. Exp.	Suppl. Comp.
Superintendent	\$ 133,154	\$ 6,813	\$ 5,193	\$ 15,992
Assistant Superintendent	\$ 111,132	\$ 6,400	\$ -	\$ 3,334
Assistant Superintendent	\$ 105,755	\$ 6,400	\$ -	\$ 3,173
Assistant Superintendent	\$ 97,632	\$ 6,400	\$ -	\$ 1,953
Director	\$ 96,183	\$ 4,000	\$ -	\$ -
Director	\$ 94,297	\$ 4,000	\$ -	\$ -
Program Administrator	\$ 86,152	\$ 1,000	\$ -	\$ -
Principal	\$ 81,171	\$ 1,000	\$ -	\$ -
Program Administrator	\$ 79,971	\$ 1,000	\$ -	\$ -
Program Administrator	\$ 79,860	\$ 500	\$ -	\$ -
Principal	\$ 78,789	\$ 1,000	\$ -	\$ -
Program Administrator	\$ 77,244	\$ 1,000	\$ -	\$ -
Principal	\$ 77,244	\$ 1,000	\$ -	\$ -
Coordinator	\$ 76,363	\$ -	\$ -	\$ -
Principal	\$ 74,131	\$ 1,000	\$ -	\$ -
Program Administrator	\$ 73,552	\$ 1,000	\$ -	\$ -
Program Administrator	\$ 71,636	\$ 1,000	\$ -	\$ -
Director	\$ 71,611	\$ 4,000	\$ -	\$ -
Psychologist	\$ 71,350	\$ -	\$ -	\$ -
Program Administrator	\$ 71,143	\$ 1,000	\$ -	\$ -

**F. Fiber Optic/Cable Equipment & Operating System Software for Fiber Optic/Cable Equipment Networks**

Many ISDs utilize fiber networks which benefit students and the community. These high capacity broadband networks interconnect districts, improve the delivery of Internet, instructional, and administrative resources while reducing over-all costs. Through partnerships, ISDs, local schools, county and other governmental units, and Central Police Dispatch (911), have access to fiber wide-area networks that are more affordable for all partners.

Fund Source			Expenditures for Fiber Optic or Cable Equip. or OS Software			
No expenditures for fiber optic or cable equipment or operating system software for fiber optic or cable equipment networks.			\$ -			

**G. Public Relations, Polling, Lobbying, and Legal Services**

The 57 intermediate school districts (ISDs) or regional educational service agencies (RESAs) were created by the legislature in 1962 to bring about quality and equitable educational opportunities to students and schools throughout the state. Because public education is funded and regulated by the state and federal government, it is necessary for ISDs to use some resources to fund activities that promote public accountability, research, and government communications. The guiding principle for all activities of this nature is to advocate for the children we serve.

Vendor			Services	Amount		
Thrun Law Firm PC			Legal Services	\$ 4,091.00		
LaPoint and Butler PC			Legal Services	\$ 19,569.00		
Varnum, Riddering, Schmidt, Howlett LLP			Legal Services	\$ 6,155.00		
Anchor Associates Inc.			Lobbying	\$ 12,000.00		

**H. IRS Tax Form 1099s in Excess of \$25,000**

Cost savings can often be realized by contracting with individuals for limited, specialized projects. For the fiscal year 2005-2006, the following projects and services were accomplished under contracts that exceeded \$25,000:

Name			Amount	Project(s)	Services
Dr. JianPing Shen			\$ 44,841.00	Teaching American History Grant	Evaluation of Grants

**I. Certain ISD Expenditures**

Every organization requires leadership. ISDs within the State of Michigan have been charged by the Governor and the Michigan Department of Education to communicate, train, support, and lead educational initiatives defined by the state and federal government. Most recently these include, but are not limited to, the following: No Child Left Behind, newly enacted high school graduation requirements, the Michigan School Improvement Framework, and the new Grade Level Content Expectations for the core subjects. ISDs are required by law to meet the individual and specialized needs of students within our region including the areas of Title I, Special Education, and Career and Technical Education.

			<b>\$ Amount</b>	<b>% of Budget</b>	
Administrative costs		\$	1,728,656.00	3.0828%	
Public Relations, surveys, polling, lobbying legal fees		\$	197,737.56	0.3526%	(Includes \$41,815 also reported in G. above)

**J. Motor Vehicle Information**

Because ISDs serve numerous districts, sometimes covering large geographic areas, certain vehicles might be provided for specific transportation needs.

<b>Motor Vehicles</b>			<b>Purpose</b>	
2000 GMC Van			REMC Delivery Van	
2002 Dodge Ram Truck			Maintenance	
1988 GMC Stake Van			Maintenance	
2001 GMC Van			REMC Delivery Van	
2002 GMC Van			REMC Delivery Van	
1995 Ford Econoline Van			Maintenance	
1998 Chevy Van Diesel			REMC Delivery Van	
2005 Chevy Tahoe			Superintendent Vehicle	