



EARLY/MIDDLE COLLEGE APPLICATION INSTRUCTIONS/CHECK LIST

Kalamazoo County Early/Middle College (EMC) is a rigorous five-year high school program, combining the best of the high school and early middle college experience. EMC is structured so that students gradually increase their exposure to college courses over a five-year span. By the time they reach the fifth year, all their coursework will be on-site at the college campus.

Students who consider EMC must be willing, motivated and up for the challenge to perform successfully at the college level. The end result is for students to graduate at the end of the fifth year with a high school diploma and a certificate or associate degree.

Students must be accepted into the EMC program before beginning the junior year of high school. The students' local school district pays the college tuition and fees up to an allocated amount, determines the number of openings, and makes the final decision as to which students are selected for participation.

To be eligible to apply to Kalamazoo County Early/Middle College students must:

- Be on track to complete all Michigan Merit graduation requirements by the end of their junior year (with the exception of English 12 and the final Math course).
- Complete and submit the EMC application form. **PRIOR TO COMPLETING THIS, COME PREPARED WITH THE FOLLOWING:**
 - High School Counselor's email address
 - Name and email address of one teacher who will submit a recommendation on your behalf
 - All current teacher's names and email addresses
 - Application Essay (be ready to type it in during online application process or copy/paste) [View Essay Guidelines](#)

Applications for the 2024-2025 school year will be accepted from **1/15/2024 to 3/8/2024**.

Students, it is extremely important you complete **EACH STEP** of the application process. See the next page for the complete check list. There are several steps to complete BEFORE your application will be considered for the EMC program.

STEP ONE: Apply for EMC online at: <https://emc.swmitech.org>

Notice of Non-discrimination: It is the policy of Kalamazoo Regional Educational Service Agency that no discriminating practices based on race, color, national origin, sex (including sexual orientation or sexual identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information (collectively, "Protected Classes") or any other legally protected category be allowed during any program, activity, service or in employment. The following positions at Kalamazoo RESA have been designated to handle inquiries regarding the nondiscrimination policy: Mindy Miller. Contact information: 269-250-9200, 1819 E. Milham Ave, Portage, MI 49002.



EMC STUDENT APPLICATION CHECK LIST

Students, it is extremely important you complete **EACH STEP** of the application process. There are several steps to complete BEFORE your application will be considered for the EMC program. Please use the check list below to stay on track. Email communication will be used throughout the application process. It is very important that you monitor your email account regularly. You should also reference the 2024-2025 Steps for Participation document for detailed instructions on each step. The document can be found at <https://www.kresa.org/emc>.

- Step #1:** Student completes the EMC program application at <https://emc.swmitech.org> by **March 8, 2024**
- Step #2:** Student completes the KVCC application at www.kvcc.edu/apply by **March 15, 2024**
- Step #3:** Student emails Valley number to emc@kresa.org by **March 22, 2024**
- Step #4:** Student completes the KVCC Placement tests by **April 5, 2024** (see Steps for Participation document for important details regarding placement test)
- Step #5:** Local school district determines if student is qualified to enroll in EMC by **April 12, 2024**
- Step #6:** Student meets with counselor to create tentative high school schedule by **April 19, 2024**
- Step #7:** Student and parents attend EMC Orientation at KVCC on either **May 16 or 21, 2024** 6-8:00 p.m.
- Step #8:** Student meets with KVCC Advisor and EMC staff to plan out classes for fall semester by **May 31, 2024**
- Step #9:** Student registers for KVCC courses by **May 31, 2024**
- Step #10:** Student completes KVCC Postsecondary Enrollment Options (PSEO) form by **May 31, 2024**
- Step #11:** Student attends EMC Kickoff event at KVCC on **August 13, 2024**
- Step #12:** Student obtains KVCC student ID Card
- Step #13:** Student obtains textbooks needed for KVCC fall courses
- Step #14:** Student checks KVCC email on a regular basis
- Step #15:** Student begins KVCC Fall semester on **September 4, 2024**

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