

YOUTH ADVANCEMENT ACADEMY/EDUCATIONAL PARTNERSHIPS
REGULAR BOARD MEETING
ZOOM (SEE YAA Website for Sign On Directions)
Kalamazoo, MI 49009
Tuesday, October 27, 2020
5:30 p.m.

REGULAR MEETING MINUTES

- I. Call to Order Regular Meeting
The meeting was called to order at 5:30 p.m.
- II. Pledge of Allegiance
- III. Roll Call
Members present: Will Brennan, Chuck Brown, Hal Jenson, John Lotz, Latonia Raines
Others: Jon DeCou, Jeff Hamlin, Phillip Heasley, R. Scott Ryder
- IV. Approval of Agenda
It was moved by **Mr. Brennan** and supported by **Ms. Raines** to approve the October 27, 2020 regular meeting agenda. The motion passed.
- V. Call to the Audience ~ Audience may address the Board at this time. Comments are Limited to Five Minutes
No audience members had comments.
- VI. Approval of Minutes
It was moved by **Mr. Lotz** and supported by **Ms. Raines** to approve both the September 8, 2020 regular meeting minutes and the September 22, 2020 special COVID meeting minutes. The motion passed.
 - A. September 8, 2020 Regular Meeting
 - B. September 22, 2020 Special COVID Meeting
- VII. Communications
 - A. 2019 – 20 Audit Review – Mr. Corey VanDyke, Plante & Moran
Mr. VanDyke walked through the audit documents and results of the audit with the board. The audit was successful and yielded positive findings.
 - B. Director's Report – Mr. Jon DeCou
Safety, Student Count, Faculty/Staff, Events, Initiatives, Strategy Update
Mr. DeCou went over his Youth Advancement Academy (YAA) Director's Report. Current enrollment is 26; 24 high school, 2 middle school. YAA is fully staffed. The staff has been consistently above the 75% on their two-way communication each week. YAA has been in communication with EFA and will have weekly visits with EFA staff for 60-90 minutes for 6-8 weeks in a specific discipline.
- VIII. Regular Agenda – Discussion/Action Items
 - A. Financial Report – Mr. Phillip Heasley
Mr. Heasley went over the expenditures and revenue report. There was nothing out of the ordinary in the report.
 - B. Printer Purchase – Mr. Jon DeCou
Mr. DeCou went over the purchase of a new printer with the board.

- C. Payroll Processing Fees – Mr. Jeff Hamlin
Mr. Heasley and **Mr. Hamlin** had a discussion regarding processing fees and they decided to bring it to the board. It was decided that EPI will absorb the fees and this will be revisited when developing the budget for next year.
- D. Title IX Policy Approval – Mr. Jon DeCou
It was moved by **Mr. Lotz** and supported by **Mr. Brown** to approve the Title IX Policy. A roll call vote was conducted:
YAYS: Brennan, Brown, Jenson, Lotz, Raines
NAYS: None
The motion passed.
- E. Board Policies Update First Read – Mr. Jon DeCou
- F. Board Meeting Policy (Zoom or On-Site) – Mr. John Lotz/Mr. Scott Ryder
Board meetings are able to continue online through December 31, 2020. The November and December meetings will held via Zoom.
- G. COVID Goals and Objectives Update and Approval – Mr. Jon DeCou
It was moved by **Mr. Lotz** and supported by **Mr. Brown** to reconfirm the COVID Goals and Objectives. A roll call vote was conducted:
YAYS: Brennan, Brown, Jenson, Lotz, Raines
NAYS: None
The motion passed.
- H. COVID Procedures Review Checklist – Mr. Scott Ryder
Mr. DeCou went through the checklist and answered all questions.

IX. Adjourn

The meeting adjourned at 6:40 p.m.

- A. Next Meeting – Tuesday, November 17, 2020

Respectfully submitted,

Mandi Smith, Recording Secretary

John Lotz, President

Latonia Raines, Secretary/Treasurer

Date