

YOUTH ADVANCEMENT ACADEMY/OMBUDSMAN

REGULAR BOARD MEETING

6750 Chime Street  
Kalamazoo MI 49009

Tuesday, September 13, 2016

5:30 p.m.

REGULAR MEETING MINUTES

I. Call to Order Regular Meeting

The meeting was called to order at 5:30 p.m. by President John Lotz.

II. Pledge of Allegiance

III. Roll Call

MEMBERS PRESENT: Randy Fielder, Mark Fricke, Hal Jenson, John Lotz, Mollie Peterson, and Stacey Randolph.

MEMBERS ABSENT: Jeff Pellerito.

OTHERS: Amber Long, Brad Storms, and Jennifer Russell.

IV. Approval of Agenda

It was moved by **Fricke** and supported by **Jenson** to approve the agenda for the September 13, 2016 meeting. The motion passed unanimously.

V. Call to the Audience ~ Audience may address the Board at this time. Comments are Limited to Five Minutes

VI. Approval of Minutes

It was moved by **Fricke** and supported by **Randolph** to change the date of the previous meeting minutes from August 8<sup>th</sup>, 2016 to August 9<sup>th</sup>, 2016.

It was moved by **Fricke** and supported by **Randolph** to approve the minutes with changes. The motion passed unanimously.

VII. Communications

A. Director's Report – Mrs. Amber Long

It was the first week of school and Mrs. Long shared that School attendance was

good. The school has 34 students currently, and Mrs. Long has a goal to get to 47 by October 5, 2016.

#### Regular Agenda- Discussion/Action Items

##### A. Financial Report ~ Brad Storms

There was an increase of \$15,000 for the fund balance. Current Financial report for summer program was completed.

##### B. Financial Audit – Brad Storms

The audit is still ongoing.

##### C. Board Member Liability – Brad Storms

Insurance liability was discussed. Brad Storms is looking into insurance coverage.

##### D. Student Disciplinary Policy – Mrs. Amber Long

Director Amber Long shared that even if something is happens off-site with the students, the school is still responsible. If an event happens during a school sponsored program, the student can be suspended from school. Mrs. Long discussed that in the handbook if theft happens the student is to be suspended for ten days.

##### E. Staffing Changes – Mrs. Amber Long

Currently looking for full-time certified teacher. The school has hired three new staff members. The three new staff members are Jennifer Russell, Math and Science Teacher, LaVeta Roberson, Transitional Specialist, and Emalee Sabo, Paraprofessional. President Jenson speaks of potential exit interviews for employees who resign. There will be a potential future discussion of ways to help with employee retention.

##### F. Strategic Plan Update, Discussion and Action – Trustee John Lotz

The following board members and staff have been assigned to each Strategic plan area.

- Academic: Jennifer Russell, Amber Long, Jeff Pellerito, and Hal Jenson.
- Administrative/Personnel- Khalimah Williams, Amber Long, Emily Sabo, Randy Fielder.
- Marketing- Maria Bosnak, Amber Long, Mark Fricke, John Lotz, and Bob Hamet.
- Financial – Mark Fricke, John Lotz, Hamann, Roberson, Maria Bosnak, and Amber Long.

- Vocational- Maria Bosnak, Stacey Randolph, Amber Long, Nichols-Hicks, and Khalimah Williams.

- Revised Assignments

Change in board and change in faculty. Next meeting will be update of objections set last year.

VIII. Next Meeting Tuesday, October 11, 2016 at 5:30 p.m.

VIII. Adjourn

The meeting was adjourned at 6:15 p.m. by President John Lotz.