

C. Contract Information

ISDs occasionally enter into contracts with vendors to perform specific services that would not be cost effective or reasonable for the ISD to provide on its own. ISDs must follow state requirements for seeking competitive bids on some purchases. Below are the contracts required to be reported under this section.

Subject Matter		Cost	Bid?	Signed by	Position
Smart Planet Software	School Security and Emergency Response Application	\$ 100,000.00	No	Scott Thomas	Asst. Superintendent for Business
Illuminate Education	Student Data and Assessment Software	\$ 196,315.50	No	Scott Thomas	Asst. Superintendent for Business
Michigan Rehabilitation Services	Interagency Cash Transfer Agreement for Vocational Rehabilitation	\$ 203,704.00	No	Mindy Miller	Asst. Superintendent for Spec Ed
Cisco Hardware	Network Equipment and Hardware Collective Purchase	\$ 139,427.15	Yes	Brian Schupbach	Director of Technology
Miller-Davis	West Campus Classroom and Quiet Room Renovations	\$ 62,800.00	Yes	Scott Thomas	Asst. Superintendent for Business
Guldmann Inc.	WoodsEdge Track System Repair	\$ 26,413.92	Yes	Tom Zahrt	Asst. Superintendent for HR/Maint
MIDeal Printer	Ricoh PRO8210 Unit for Print Center	\$ 67,894.17	Yes	Tom Zahrt	Asst. Superintendent for HR/Maint
FANUC Equipment	CTE Equipment for Computerized Manufacturing in Vicksburg	\$ 56,552.08	Yes	Deb Miller	Asst. Supt. for Secondary Programs
World Automotive	Deck Scissor Alignment Rack for Comstock Auto Tech EFE	\$ 27,495.00	Yes	Deb Miller	Asst. Supt. for Secondary Programs

D. Contract Modification Information

Any contract modifications in excess of \$25,000 for the 2017-18 school year are detailed below.

Modification Description		Additional Amount	Revised Total	Bid?	Signed by	Position
Kalamazoo Contractors	West Campus Toilet Remodel	\$ 40,527.00	\$ 142,527.00	No	Scott Thomas	Asst. Superintendent for Business
Western Michigan University	Graduate Assistants for Early Education Cl	\$ 6,625.00	\$ 148,551.00	No	Mindy Miller	Asst. Superintendent for Spec Ed
Westmain 2000 LLC	Lease of Additional 6,597 Square Ft of Buil	\$ 30,000.00	\$ 90,000.00	No	Scott Thomas	Asst. Superintendent for Business

E. Salary, Expense Account, & Supplemental Compensation Information

ISD employees are typically categorized by classification. All classifications are normally established according to demands of the position, level of responsibility, job functions performed, credentials and skills required, etc. Each classification falls into at least one established salary schedule, which takes into account such factors as seniority in position or in similar positions, comparison to similar jobs elsewhere in the community, cost of living factors, etc. In addition, some classifications require travel inside and outside of the ISD, attendance at meetings, and attendance at workshops and conferences. Expenses for these activities are strictly limited in a budget approved annually by the ISD Board of Education.

Employee		Salary	Exp. Acct.	Reimb. Exp.	Suppl. Comp.
Superintendent		\$ 202,651	\$ 7,200	\$ 1,000	\$ -
Asst Super		\$ 131,497	\$ 7,200	\$ 1,000	\$ 8,235
Asst Super		\$ 131,497	\$ 7,200	\$ 1,000	\$ 8,235
Asst Super		\$ 125,834	\$ 7,200	\$ 1,000	\$ 8,139
Asst Super		\$ 131,497	\$ 7,200	\$ -	\$ -
Asst Super		\$ 120,416	\$ 7,200	\$ 1,000	\$ 8,047
Asst Super		\$ 115,230	\$ 7,200	\$ 1,000	\$ 7,959
Asst Super		\$ 110,268	\$ 7,200	\$ 1,000	\$ 7,875
Director		\$ 117,870	\$ 3,300	\$ 1,000	\$ 3,536
Director		\$ 117,870	\$ 3,300	\$ 1,000	\$ 3,536
Director		\$ 117,870	\$ 3,300	\$ 1,000	\$ 3,536
Director		\$ 117,870	\$ 3,300	\$ 1,000	\$ 3,536
Consultant		\$ 116,506	\$ -	\$ -	\$ -
Director		\$ 103,289	\$ 3,300	\$ -	\$ -
Principal		\$ 102,677	\$ -	\$ 1,000	\$ -
Administrator		\$ 103,289	\$ -	\$ -	\$ -
Administrator		\$ 99,833	\$ -	\$ 1,000	\$ -
Administrator		\$ 98,256	\$ -	\$ 1,000	\$ -
Administrator		\$ 96,749	\$ -	\$ 1,000	\$ -
Administrator		\$ 96,749	\$ -	\$ 1,000	\$ -

F. Fiber Optic/Cable Equipment & Operating System Software for Fiber Optic/Cable Equipment Networks

Many ISDs utilize fiber networks which benefit students and the community. These high capacity broadband networks interconnect districts, improve the delivery of Internet, instructional, and administrative resources while reducing over-all costs. Through partnerships, ISDs, local schools, county and other governmental units, and Central Police Dispatch (911), have access to fiber wide-area networks that are more affordable for all partners.

Fund Source	Vendor	Expenditures for Fiber Optic or Cable Equip. or OS Software			
No expenditures in 2017/18 for fiber optic or cable equipment or operating system software for fiber optic or cable equipment networks.					

G. Public Relations, Polling, Lobbying, and Legal Services

The 57 intermediate school districts (ISDs) or regional educational service agencies (RESAs) were created by the legislature in 1962 to bring about quality and equitable educational opportunities to students and schools throughout the state. Because public education is funded and regulated by the state and federal government, it is necessary for ISDs to use some resources to fund activities that promote public accountability, research, and government communications. The guiding principle for all activities of this nature is to advocate for the children we serve.

Vendor	Services	Amount			
Karoub Associates	Lobbying	\$13,800			
Dykema Gossett PLLC	Legal Services	\$3,896			
LaPointe and Butler PC	Legal Services	\$229			
Miller, Canfield, Paddock	Legal Services	\$32,048			
Secrest Wardle Lynch Hampton Truex & Morley	Legal Services	\$690			
Thrun Law Firm PC	Legal Services	\$21,104			

H. IRS Tax Form 1099s in Excess of \$25,000

Cost savings can often be realized by contracting with individuals for limited, specialized projects. For the fiscal year 2017-2018, the following projects and services were accomplished under contracts that exceeded \$25,000:

Name	Amount	Project(s)	Services
Edustaff, LLC (Partnership)	\$613,688.33	Substitutes	Teachers/Parapros
Controlnet, LLC	\$56,904.12	HVAC Heating & Cooling	Repairs
iEVAL (Tackett, Wendy)	\$29,000.00	Evaluation Technical Assistance	Departmental Training
Jackson Consulting (Jackson, Jill)	\$32,850	Professional Development Coaching	Trainings
Powerschool Group LLC (Severin Intermediate)	\$48,690.63	Special Education Consulting	Renewal
Q3 Technologies (Quakenbush, Troy)	\$90,483.32	Fiber Optics	Installation Labor
Rendall, Philip	\$55,025	MiCase Software Development	Programming

I. Certain ISD Expenditures

Every organization requires leadership. ISDs within the State of Michigan have been charged by the Governor and the Michigan Department of Education to communicate, train, support, and lead educational initiatives defined by the state and federal government. Most recently these include, but are not limited to, the following: No Child Left Behind, newly enacted high school graduation requirements, the Michigan School Improvement Framework, and the new Grade Level Content Expectations for the core subjects. ISDs are required by law to meet the individual and specialized needs of students within our region including the areas of Title I, Special Education, and Career and Technical Education.

	\$ Amount	% of Budget	
Administrative costs	\$ 1,217,088	1.23%	
Public Relations, surveys, polling, lobbying legal fees	\$ 295,991	0.30%	(Includes \$71,768 also reported in G. above)

J. Motor Vehicle Information

Because ISDs serve numerous districts, sometimes covering large geographic areas, certain vehicles might be provided for specific transportation needs.

Motor Vehicles			Purpose		
1998 GMC Stake Van 1 Ton			Maintenance		
1998 Chevy Van			Maintenance		
2000 GMC Van			Maintenance		
2002 GMC Van			Maintenance		
2002 Dodge Truck			Maintenance		
2016 Ford Transit Van			Maintenance		
2001 GMC Truck G2500 Van (Diesel)			REMC Delivery Van		
2012 Ford Transit Connect Van			REMC Delivery Van		
2014 GMC Savanna Van			Print Center Delivery Van		