

## Kalamazoo Regional Educational Service Agency (RESA)

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### A. General Information

ISDs serve as a central support system for all public, charter and non-public schools that operate within their district. There are 57 Intermediate School Districts (ISDs) or Regional Education Service Agencies (RESAs) in the state of Michigan. No two are exactly alike. Each bases its work on the specific needs of its constituent public school districts. All offer leadership, programs, and services in the areas of instruction, career and technical education, special education, technology, and business related functions.

	FY 2019-2020		
Total Budget	\$ 108,161,068	(note: excludes capital projects fund)	
Pupil FTEs	35,735.41		
ISD Employees	1,009		
Constituent Districts, PSAs, Nonpublic Schools	29		

### B. Travel Information

As ISDs seek to provide leadership, programs and services to their constituents, staff seek out best practices, gain state and national educational perspectives, gather knowledge and skill levels that reflect the latest trends, innovations, and challenges. This requires more travel to conferences and trainings than you would typically experience in a K-12 school district.

David Campbell, Superintendent					
Dates	Purposes	Locations			
7/29-7/30/2019	Midwest Forum	Ann Arbor, MI	2019-2020 Total cost of air fare	\$ 334.00	
8/21/2019	Admin Retreat Dinner	South Haven, MI	2019-2020 Total cost of overnight lodging	\$ 1,866.88	
9/18-9/20/2019	MASA Fall Conference	Acme, MI	2019-2020 Total cost of car rental	\$ -	
11/7-11/8/2019	MAISA Fall Conference	Lansing, MI	2019-2020 Total cost of meals	\$ 126.65	
12/4-12/7/2019	AESA Annual Conference	Phoenix, AZ			
3/10/2020	Superintendents Retreat	Lansing, MI			
Rachel Roberts, Head Start Principal					
Dates	Purposes	Locations			
9/16-9/18/2019	MHSA Fall Assembly	Mackinaw Island, MI	2019-2020 Total cost of air fare	\$ -	
10/6-10/8/2019	GSRP ECC Convening	Mt Pleasant, MI	2019-2020 Total cost of overnight lodging	\$ 1,939.47	
11/11-11/15/2019	Region V Head Start Conf	Chicago, IL	2019-2020 Total cost of car rental	\$ 132.00	
1/15-1/17/2020	MHSA Winter Assembly	Livonia, MI	2019-2020 Total cost of meals	\$ 381.00	
3/13-3/14/2020	Simon Senek Tour	Chicago, IL			
Deb Miller, Assistant Superintendent					
Dates	Purposes	Locations			
8/4-8/9/2019	CTE Leadership Conference	Boyer Falls, MI	2019-2020 Total cost of air fare	\$ 754.68	
10/17-10/18/2019	CEPD Council	Lansing, MI	2019-2020 Total cost of overnight lodging	\$ 1,670.51	
12/3-12/8/2019	Vision Tech Conference	Anaheim, CA	2019-2020 Total cost of car rental	\$ 100.47	
1/14-1/15/2020	Grant and CTE Data Workshop	Lansing, MI	2019-2020 Total cost of meals	\$ 498.00	
1/26-1/28/2020	MiCareer Ed Conference	Grand Rapids, MI			

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**C. Contract Information**

ISDs occasionally enter into contracts with vendors to perform specific services that would not be cost effective or reasonable for the ISD to provide on its own. ISDs must follow state requirements for seeking competitive bids on some purchases. Below are the contracts required to be reported under this section.					
Subject Matter		Cost	Bid?	Signed by	Position
Presidio Network Solutions	On Premises Calling Tier Support 60 month contract	\$ 351,000.00	No	Brian Schupbach	Asst. Superintendent of Technology
MASB SET SEG	Property/Casualty Insurance Policy 2019/20	\$ 44,937.00	No	Scott Thomas	Asst. Supt of Business Services
Ricoh USA	Pro C7200SL Color Copier for KRESA Print Center through MiDeal	\$ 70,546.00	Yes	Tom Zahrt	Asst. Supt of HR/Maintenance
MSP Grant Physical Security	Speakers, Access Control Upgrades, Videophones, Panic Buttons through MSP Safe	\$ 106,047.60	Yes	Tom Zahrt	Asst. Supt of HR/Maintenance
Allegan County Fiber WAN Project	SWMITech Consortium for Fiber Optic WAN Services for Allegan County Internet	\$ 2,336,388.57	Yes	Brian Schupbach	Asst. Superintendent of Technology

**D. Contract Modification Information**

Any contract modifications in excess of \$25,000 for the 2018-19 school year are detailed below.					
Modification Description	Additional Amount	Revised Total	Bid?	Signed by	Position
Western Michigan University	Graduate Assistants for Valley Center Class \$ 32,634.00	\$ 97,902.00	No	Mindy Miller	Asst. Superintendent for Spec Ed

**E. Salary, Expense Account, & Supplemental Compensation Information**

ISD employees are typically categorized by classification. All classifications are normally established according to demands of the position, level of responsibility, job functions performed, credentials and skills required, etc. Each classification falls into at least one established salary schedule, which takes into account such factors as seniority in position or in similar positions, comparison to similar jobs elsewhere in the community, cost of living factors, etc. In addition, some classifications require travel inside and outside of the ISD, attendance at meetings, and attendance at workshops and conferences. Expenses for these activities are strictly limited in a budget approved annually by the ISD Board of Education.

Employee	Salary	Exp. Acct.	Reimb. Exp.	Suppl. Comp.
Superintendent	\$ 212,384	\$ 7,200	\$ 1,000	\$ 11,372
Asst Super	\$ 139,819	\$ 7,200	\$ 1,000	\$ 10,195
Asst Super	\$ 139,819	\$ 7,200	\$ 1,000	\$ 10,195
Asst Super	\$ 139,819	\$ 7,200	\$ 1,000	\$ 15,195
Asst Super	\$ 139,819	\$ 9,600	\$ 1,000	\$ 17,695
Asst Super	\$ 133,798	\$ 7,200	\$ 1,000	\$ 10,014
Consultant	\$ 131,000	\$ -	\$ -	\$ -
Director	\$ 125,330	\$ 3,300	\$ -	\$ -
Director	\$ 125,330	\$ 3,300	\$ 1,000	\$ 3,760
Director	\$ 125,330	\$ 3,300	\$ 1,000	\$ 3,760
Director	\$ 114,769	\$ 3,300	\$ 1,000	\$ 3,443
Principal	\$ 114,088	\$ -	\$ 1,000	\$ 3,423
Director	\$ 109,826	\$ 3,300	\$ 1,000	\$ 3,295
Administrator	\$ 109,826	\$ -	\$ -	\$ 9,085
Administrator	\$ 109,175	\$ -	\$ 1,000	\$ 3,275
Administrator	\$ 106,152	\$ -	\$ 1,000	\$ 3,185
Director	\$ 105,097	\$ 3,300	\$ 1,000	\$ 3,153
Administrator	\$ 103,881	\$ -	\$ -	\$ -
Administrator	\$ 103,881	\$ -	\$ -	\$ -
Administrator	\$ 102,872	\$ -	\$ 1,000	\$ 3,086

**F. Fiber Optic/Cable Equipment & Operating System Software for Fiber Optic/Cable Equipment Networks**

Many ISDs utilize fiber networks which benefit students and the community. These high capacity broadband networks interconnect districts, improve the delivery of Internet, instructional, and administrative resources while reducing over-all costs. Through partnerships, ISDs, local schools, county and other governmental units, and Central Police Dispatch (911), have access to fiber wide-area networks that are more affordable for all partners.

Fund Source	Vendor	Expenditures for Fiber Optic or Cable Equip. or OS Software			
No expenditures in 2019/20 for fiber optic or cable equipment or operating system software for fiber optic or cable equipment networks.					

**G. Public Relations, Polling, Lobbying, and Legal Services**

The 57 intermediate school districts (ISDs) or regional educational service agencies (RESAs) were created by the legislature in 1962 to bring about quality and equitable educational opportunities to students and schools throughout the state. Because public education is funded and regulated by the state and federal government, it is necessary for ISDs to use some resources to fund activities that promote public accountability, research, and government communications. The guiding principle for all activities of this nature is to advocate for the children we serve.

Vendor	Services	Amount			
Karoub Associates	Lobbying	\$13,800			
Clark Hill PLC	Legal Services	\$28,066			
Miller, Canfield, Paddock	Legal Services	\$115			
Secrest Wardle Lynch Hampton Truex & Morley	Legal Services	\$876			
Thrun Law Firm PC	Legal Services	\$16,432			

**H. IRS Tax Form 1099s in Excess of \$25,000**

Cost savings can often be realized by contracting with individuals for limited, specialized projects. For the fiscal year 2018-2019, the following projects and services were accomplished under contracts that exceeded \$25,000:

Name	Amount	Project(s)	Services
Edustaff, LLC (Partnership)	\$594,183.59	Substitutes	Teachers/Parapros
Susan Riker	\$36,475.00	Instructional Coaching	Instructional Coaching
iEVAL (Tackett, Wendy)	\$32,000.00	Evaluation Technical Assistance	Departmental Training
Cheri Puryear	\$30,000	Volunteer Income Tax Assistance	YOU Initiative
Powerschool Group LLC (Severin Intermediate)	\$32,758.27	Special Education Consulting	Renewal
Q3 Technologies (Quakenbush, Troy)	\$99,898.27	Fiber Optics	Installation Labor
Rendall, Philip	\$43,483	MiSuite Software Development	Programming
Smart Planet Software	\$62,500	Safety Application	Development

**I. Certain ISD Expenditures**

Every organization requires leadership. ISDs within the State of Michigan have been charged by the Governor and the Michigan Department of Education to communicate, train, support, and lead educational initiatives defined by the state and federal government. Most recently these include, but are not limited to, the following: No Child Left Behind, newly enacted high school graduation requirements, the Michigan School Improvement Framework, and the new Grade Level Content Expectations for the core subjects. ISDs are required by law to meet the individual and specialized needs of students within our region including the areas of Title I, Special Education, and Career and Technical Education.

	\$ Amount	% of Budget	
Administrative costs	\$ 1,354,636	1.25%	
Public Relations, surveys, polling, lobbying legal fees	\$ 263,407	0.24%	(Includes \$59,289 also reported in G. above)

**J. Motor Vehicle Information**

Because ISDs serve numerous districts, sometimes covering large geographic areas, certain vehicles might be provided for specific transportation needs.

Motor Vehicles	Purpose				
1988 GMC Truck 1-Ton			Maintenance		
1998 Chevy Van			Maintenance		
2000 GMC Van			Maintenance		
2002 Dodge Truck			Maintenance		
2016 Ford Transit Van			Maintenance		
2017 GMC Van			Maintenance		
2019 Ford F150 Truck			Maintenance		
2014 Chevrolet Van			Education for Employment Supply Truck		
2001 GMC Truck G2500 Van (Diesel)			REMC Delivery Van		
2012 Ford Transit Connect Van			REMC Delivery Van		
2014 GMC Savanna Van			Print Center Delivery Van		